

UNIT 530  
BOARD OF DIRECTORS  
MEETING MINUTES  
2009

February  
August  
September  
November

**Unit 530  
Monterey Bridge Club  
Board of Directors Meeting  
February 22, 2009  
Minutes**

Present: Pat Thomas, Jim Lauderdale, Ron Coffee, Ron Loiacono, Sharon Larson, Barbara Babcock, Larry Slayton

The meeting was called to order at 11:15 a.m.

Treasurer's Report (Sharon Larson)

As of December 21, 2008, we had a balance of \$44,830.04 in the checking account which included \$5,273 in the building account. This figure is comparable to previous years' as are the income/expense figures.

The current balance in the checking account is \$56,098 which includes funds from a CD which was closed due to the uncertainty surrounding the status of the building and thus the potential need for the monies. It was suggested that Sharon Larson look into a short term CD since the earliest the funds would be needed is June 30, 2009. Ron Loiacono indicated First National Bank has some good rates for 3-month CD's. Sharon Larson will follow-up on this.

Building Account (Larry Slayton)

At the end of the 2008 fiscal year, there was a surplus of \$5,835.96 in the building account. If a short-term CD is opened, Larry Slayton will transfer \$5,000.00 to the checking account to increase the funds available to be deposited in a CD.

Year-to date there is a surplus of \$904.79, i.e., income over expenses.

Membership (Barbara Babcock)

A letter has been developed for new members welcoming them to the unit and giving them information about the unit's schedule of games and its web site. More directories are needed if we are to provide them to new members. Larry Slayton will order more.

-  
Good Will

Claire Rugg, who was responsible for good will, has resigned from the Board so a replacement is needed. Barbara Babcock will assume this responsibility.

District Report (Pat Thomas)

Reno and Carson City have joined District 21. Both units have programs in the public

schools to teach bridge to the students. An announcement will be put in the newsletter indicating that we need someone who is interested in taking on such a program for this area.

### Sectional Report (Pat Thomas)

An ad for the May sectional is being placed in the district newsletter at a cost of \$90.00. The Board felt an ad should also be placed in the May issue since the section is not until mid-May. Pat Thomas will contact the appropriate person to have the second ad placed.

Last year's May sectional lost money due to a decrease in attendance, high charges for chair delivery and removal, and the purchase of too much food. Several suggestions were made on ways to alleviate this situation this year:

It might be possible to purchase the needed additional chairs with the monies currently used to transport them. Pat Thomas will investigate the feasibility of doing this.

Participants in the sectional will be asked on both Friday and Saturday to buy a lunch ticket in advance and the order will then be placed with the Subway in Marina based on a count of the tickets.

Pat Thomas has ordered the trophies for the tournament. They have not yet been engraved so the Board asked that the name be changed from the George Gooden New Players Award to the Monterey Sectional New Players Award.

The current date for moving out of the building is June 30, 2009. However, no official notification has been received from the City of Marina. Brad Dowd has found out it is possible to move the building for \$50,000, but there may be problems bringing it up to code. To cover the cost of that, we would look for shareholders, i.e., five or so people who are willing to buy into the building for \$20,000 each and who would then get paid back over time. The other possibilities being investigated are an existing building on Fort Ord and renting unused space at the Moose Lodge.

### Board Replacement (Pat Thomas)

A replacement is needed for Claire Rugg who has resigned from the Board. Pat Thomas proposed Beth Ege. It was moved, seconded and approved that Beth Ege be asked to become a member of the Board.

Pat Thomas suggested that we should consider dispensing with the policy of no directors on the Board. It would be good to have their input, but they would have to recuse themselves from voting on any issue affecting them.

### Delinquent Rent Payments

Rent is due at the end of the month and is considered delinquent on the 15<sup>th</sup> of the following month. It was moved and seconded to follow-up on any delinquent rent payment(s). The motion passed unanimously.

The meeting was adjourned at 12:15 p.m.

Submitted by: \_\_\_\_\_  
Barbara Babcock

**Minutes of Unit 530 Board Meeting  
August 23, 2009**

The meeting was called to order at 11:11 by President Pat Thomas. A quorum was established. Absent was Ron Coffee.

The minutes of the July 12, 2009, meeting were approved.

The Treasurer's report was presented. Treasurer Jane Diamond reported that a 12 month CD was possible with the First National of Central California at 2%APR. Diamond was tasked with ensuring the account would be under FDIC regulations. If so, she will transfer \$30,000 into a 12 month CD. The Treasurer's report was approved.

Larry Slayton's report was reviewed. Pat Thomas explained that the previously reported loss of income from the May 2009 Sectional was incorrect. Approximately \$4,000 was netted. A question was raised regarding the non profit status of Unit 530. President Thomas will inquire about our status with the ACBL.

**Old Business:**

Barbara Babcock has volunteered to audit the books for the previous fiscal year, ending May 31, 2009. She will be listed under the Unit 530 Officers and Chairs 2009-10 as Auditor.

Under the Duties of Committee Chairs, the Unit Manager will no longer be responsible for providing free plays to winners of the unit games. This duty will now be the responsibility of the Treasurer.

Secretary Barbara Genovese was requested to send out condolences to the families of Frank Ivie and Gladys Bennett.

Several changes were made to Director's Guidelines. A motion was made and carried that the Director's stipend per session be raised to \$7.00 per table or \$70.00, whichever is greater. Another motion was made that the assistant director of the Holiday Party will receive a flat stipend of \$120.

A discussion regarding hand records and duplicating boards was tabled until further information could be provided.

Doug Halleen's report on the Goodwill Pins for Unit 530 was discussed. A motion was made and carried that 100 pins be purchased for our unit. The Board will solicit nominations from the membership for deserving members to be so honored at the Unit Christmas party.

**Minutes of Unit 530 Board Meeting  
August 23, 2009**

The Policy Review Committee and By-laws Revision Committee were tabled until the next meeting.

The Board will extend an invitation to all Directors to join the Board meeting September 20, 2009. Secretary Genovese will send out the invitations.

**New Business:**

The election of Section 21 Second Alternate was completed by the Board members. The voting results will be sent to the ACBL.

Still required for completion of the BOD is a full time Director and an alternate. The Board is to solicit the membership for volunteers for these open positions.

The Building Committee will be meeting with Brad Dow to discuss potential solutions to the building problem.

Uses for additional sanctions was tabled.

Meeting adjourned by Pat Thomas at 12:40.

Respectfully submitted,  
Barbara Genovese, Secretary

**Minutes of Unit 530 Board Meeting  
September 20, 2009**

The meeting was called to order at 11:25 by President Pat Thomas. A quorum was established. Absent was Ron Coffee, Maja and Ron Loiacono.

The minutes of the August 23, 2009, meeting were approved.

The Treasurer's report was presented. Treasurer Jane Diamond reported she had transferred \$30,000 into a 2%APR CD with the First National of Central California. Diamond also presented the form to be used for reimbursement for Unit game expenses. The Treasurer's report was approved.

Larry Slayton's Income and Expense report was reviewed. The Treasurer's report and I/E report are to be filed for audit.

**Old Business:**

A discussion regarding the Unit 530 Goodwill Award. President Thomas presented a letter submitted the District 21 Goodwill Chairman. She had been requested to further elucidate commendations for our current nominee. The Board complied. Doug Halleen displayed the Goodwill pen that will be given to the award winner.

There will be three award winners annually. A President's award and two awards promoted by the Unit 530 membership. Publicity Chair Donna Jett volunteered to write the process with criteria for future nominations for this lifetime award.

President Thomas requested a Policy Review Committee. Doug Halleen, Jane Diamond and Barbara Genovese volunteered.

A draft letter regarding the building problem was distributed to the board. Suggestions were made. The letter will be revised and sent.

Conditions for the Pro-Am Swiss team Unit game for November 15th was provided.

**New Business:**

Directors responding to the BOD invitation were Marianne van Gelder, Betty Jackson and Wally Thorpe. Director Jill Leach was unable to attend but did provide suggestions through an email. Foremost on the list was the lack of Unit game participation by the 299er membership. The consensus is that this falls to those Board members who are part of this population. They have been tasked with publicizing, encouraging, signing-up and generally speaking, urging them to participate in Unit games and the NAP games.

**Minutes of Unit 530 Board Meeting  
September 20, 2009**

According to Pat Thomas, Unit 530 has more ACBL availability to play Unit games, but the difficulty is in scheduling them at a time that will not conflict with other ongoing games. The additional games would allow us to have a variety of Pro-Am formatted games and leave the 3rd Sunday Unit games to be more of the seeded partnership games. Possible game times will be researched.

Marianne van Gelder was asked to present rule changes at the next Unit game. The rule changes will begin at 1:00 until 1:10 p.m. Five minutes will then be allowed for questions and discussion. A request for the ACBL rule book to be on hand was made and will be ordered.

A request was made for a new computer, printer and DSL connection. This is currently being researched by Ron Loiacono.

There was a discussion regarding the cleanliness of our bridge center. Agreement was made that at the end of the Sunday Unit game, the host will clear out the refrigerator, (excluding the condiments on the door) and then the janitorial service will clean the refrigerator thoroughly. All the membership is to be encouraged to maintain cleanliness of our building as they would in their own home.

Meeting adjourned by Pat Thomas at 12:55.

Respectfully submitted,  
Barbara Genovese, Secretary

## NOVEMBER 2009 MINUTES - *best available version*

The meeting was called to order at 11:04 by President Pat Thomas. New member Lyde McReynolds was introduced, filling the vacant position. A quorum was established. Absent was Maja.

The minutes of the October 18, 2009, meeting were approved.

Treasurer Jane Diamond's report was presented and approved. Larry Slayton's Income and Expense report was reviewed. Diamond and Slayton are to research possible interest bearing checking accounts or possibly moving some monies from checking into CDs. The Treasurer's report and I/E report are to be filed for audit.

### Committee Reports:

Goodwill: Sympathy cards were sent to the families of Lolita Dovolis and William McClendon. A get well card was sent to John Rhodenbaugh.

Building Committee: Lyde McReynolds has been told that the Bridge Center may be asked to leave in approximately nine months as there is a developer waiting to build a hotel and conference center on our site. Discussions continue with representatives of the Moose Lodge. Ron Coffee is researching a possible way to have our Unit 530 become a charitable entity, 501C. (Currently we are not-for-profit, not a charitable nonprofit.)

Holiday Committee: Marcy Phelps reported all rolling smoothly. Requested help for moving the tables back from Rancho Canada before Monday's game.

Other: Barbara Genovese reported new updated contracts had been sent, signed and returned by all Club Owners/Directors except Marianne van Gelder.

### Old Business:

The Policy Review Committee presented their report and is attached as a separate document. The policies were approved as written in the document.

Pat Thomas donated a computer to the club. Ron Loiacano updated it so it is ready for installation. A discussion regarding DSL, future computerized bridge scoring pads and a change to AT&T hook-up ensued. A motion was made and passed to switch our telephone service provider to AT&T and Redshift will be our DSL provider.

At the October meeting, the Board had requested an invitation sent to all Directors to attend the November Board meeting. However, with the inclusion of McReynolds on the Board as a representative or liaison for the Directors, the

invitation was not sent.

Barbara Babcock presented her audit report for the financial year July 1, 2008 through June 30, 2009. The report was first class. The report including the recommendations was passed. It will be included in the November meeting reports. The Board applauded Babcock's efforts.

Barbara Genovese reported on her meeting with Jill Leach regarding additional Unit games. Unit 530 can hold up to 24 Unit games yearly. Lyde McReynolds will hold a separate meeting with all the directors to discuss various options for working in more Unit games.

New Business:

Larry Slayton was requested to buy a First Aid kit. He was also requested to contact SVMH regarding CPR instruction.

The By-laws report was tabled due to time constraints.

The meeting was adjourned at 12:10 p.m.

Respectfully submitted,  
Barbara Genovese, Secretary

**Board of Directors  
Monterey Bridge Club**

**Policies**

The following policies represent a course of action adopted for expediency.

**Club Manager as a Board position:**

A Club Owner/Manager on the Board of Directors should excuse himself/herself from voting in matters of self interest. (07/12/2009)

**Free Play at Unit Games:**

A free play card will be awarded to the winners of each overall event of Unit games. The cards may be given by the Director the day of the event or will be mailed to the winner by the Treasurer. (11/15/2009)

**Check Cashing:**

All Directors may accept a check for club play. If any check should be returned for non-sufficient funds (NSF) the player will be responsible for making the check good and the paying any bank charge (NSF fee) levied against Monterey Bridge Club. (11/15/2009)

**Building Manager Purchases:**

Any purchase over the amount of \$500 must be approved by the Board of Directors. (11/15/2009)

**Internet Use:**

When issues of timely matters arise, i.e., a quick approval of Board of Directors prior to the next scheduled meeting, an email may be sent to the members requesting approval. An email response would be acceptable alternate to a physical meeting. (1/15/2009)